

InOutsource Supports Green Records Management Practices

Backing up support with contribution to Plant a Billion Trees campaign

FOR IMMEDIATE RELEASE

Thorofare, NJ – August 25, 2008 –InOutsource, a leading provider of records retention and information management consulting to law firms, announced today that it is promoting green records management practices for all of its clients and other professionals in the legal field. To kick off the campaign, which launches today at the International Legal Technology Association's Educational Conference in Dallas, InOutsource is introducing their top ten recommendations for making records management practices more ecologically friendly. Each person who stops by their booth on the tradeshow floor will receive the top ten tips for Environmentally Responsible Records Management. In turn, for each person who stops by, InOutsource will donate \$1 toward the Nature Conservancy's Plant a Billion Trees campaign.

"There is a direct correlation between implementing best practices for managing client files and reducing the amount of consumables used in a law office," said Nancy Beauchemin, President of InOutsource. "While helping our clients manage information, we also are training and encouraging them to focus on reducing paper files, reusing binders and other items that get less wear, and recycling wherever they can. But we don't want this message to stop at our current clients, we want more people in the legal industry to be aware and make changes."

Because records management has traditionally been largely paper-based, InOutsource chose the Nature Conservancy's "Plant a Billion Trees" campaign to benefit from their efforts. So far, nearly 370,000 trees have been planted as a result of the campaign, with a goal of one billion trees in the next seven years. One dollar will plant one tree in the Atlantic Forest of South America.

"By the end of the ILTA Educational Conference, we hope to help the Nature Conservancy plant 1,000 trees," Beauchemin said. "We also will give our clients and contacts the opportunity to contribute on their own through the InOutsource Web site at www.inoutsource.com."

InOutsource experts provide records management consulting and project management services to help law firms and corporate legal departments ensure information is properly retained and protected to mitigate risk, and preserve client confidentiality. The firm provides consultation and support for: analysis of a firm's current systems, processes and staff; the development of retention policies and procedures that are legally compliant and fit the unique needs of a firm; and implementation of conflicts, workflow, docketing, document and records management systems. In addition, through the company's Merger Readiness Consulting Services, the experts at InOutsource help firms establish the framework they need to perform conflicts due diligence and address issues as they arise during the process of merging, acquiring other firms, or hiring lateral attorneys.

About InOutsource

InOutsource was founded by Nancy Beauchemin in 2002 to provide law firms with strategic records and information consulting and project management services. Through the company's Merger Readiness Consulting Services, the company helps firms establish the framework necessary to perform conflicts due diligence and address issues in a systematic and practical way as they arise during the process of merging, acquiring other firms, or hiring lateral attorneys. Most of InOutsource's clients are among the top 200 law firms in the United States. For more information about InOutsource, visit www.inoutsource.com or www.mergerreadiness.com.

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